

## DAV PUBLIC SCHOOL, MCL, KALINGA AREA

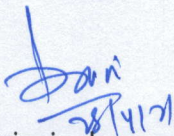
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### NOTICE

Date: 28.04.2021

#### Subject: Admission in Class LKG (2021-22) Only for Wards of MCL Employees

- 1) This is to inform all the employees of MCL that the process for admission in Class-LKG (2021-22) will be open w.e.f 03.05.2021 to 15.05.2021.
- 2) MCL employees who are desirous of taking admission of their wards in Class-LKG (2021-22) may register for admission as per the following details.
  - i) Admission form will be available in the school office from **03.05.2021 to 15.05.2021 in all working days between 8.00 AM to 12.00 Noon**
  - ii) Last date for Registration: **20.05.2021 (12.00 Noon)**
  - iii) While purchasing the Admission Form, Parents of MCL wards must produce an Employee Certificate duly issued by the Competent Authority of MCL with a request letter to the School Authority.
  - iv) Age: 04+ Years as on **01.04.2021**
  - v) **Documents required at the time of Registration.**
    - Birth Certificate issued by Department of Health & Family Welfare, Govt. of Odisha.
    - Latest Caste Certificate (SC/ ST/ OBC/SEBC) duly issued by the Competent Authority.
    - Residence Certificate / Quarters Allotment Letter issued by the Competent Authority.
    - 02 Nos. Recent Passport Size Colour Photographs of the student.
    - Admission Form must be counter signed by the competent MCL Authority.
    - Copy of Aadhaar Card of Student & Parents.
    - Copy of Employee's Identity Card issued by MCL Authority.

  
Principal

Copy to:

1. General Manager, MCL, HA & Chairman LMC, DAV PS , MCL, KA
2. Area Personnel Manager, MCL, HA
3. Project Officer, Hingula OCP, MCL
4. Project Officer, Balaram OCP, MCL
5. All General Managers, Bharatpur Area, Jagannath Area, Lingaraj Area, Talcher Area, CWS
6. All Project Officers, Bharatpur Area, Jagannath Area, Lingaraj Area, Talcher Area, CWS
7. Display Notice Boards of All Area Offices & Project Offices.
8. School Website & School Notice Board.